

## REQUIREMENTS FOR TRANSMISSION OF DECEASED SHAREHOLDER

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We require the documents below to enable us incorporate your name(s) as the Administrator(s) of the deceased's estate on the register of shareholders:

1. Copy of Letter of Administration/Probate (Must list all the shareholdings and other names of the deceased).
2. Copy of Death certificate (from National Population Commission).
3. Newspaper publication.
4. Valid means of identification of Administrator(s).
5. Original Bankers' confirmation of signature without disclaimer clause.
6. Evidence of purchase ( e.g Copy of CSCS statement, share certificate and dividend counterfoil)
7. Request letter from Administrator(s).
8. Processing fees

**\*PLEASE NOTE**

- **Original copy of items 1, 2, 3, & 4 will be required for sighting.**